School Emergency Drills
Documentation Form

Type of Drill

- Fire Drill
- Tornado Drill
- Lock Down/Shelter in Place Drill

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 9-28-17

Time drill was held: 9:05 (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 950

Remarks: __________________________________________________________________________

This report is for emergency drill #1/5 for school year 17-18.

Name of person conducting drill: Chris Marana & Jon Beckman

Title of person conducting drill: Principal

Signature of person conducting drill: __________________________________________________________________________

Drill Was Coordinated With:

- Emergency Management Coordinator
  Name & Title Range

  AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title __________________________________________________________________________

  OR

- Fire (fire chief or designee)
  Name & Title __________________________________________________________________________