

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill
☐ Tornado Drill
☐ Lock Down/Shelter in Place Drill

Time of Drill

- ☒ Standard
☐ Class Change
☒ Recess
☒ Other Events lunch

Name of Reporting School: Aspen Ridge School

Date of Drill: 10-9-14 Time drill was held: 1:10 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 850 +

Remarks: _____

This report is for emergency drill # 2/5 for school year 14-15.

Name of person conducting drill: Chris Marana / Jon Beckman

Title of person conducting drill: Principal

Signature of person conducting drill: Chris Marana

Drill Was Coordinated With:

- ☒ Emergency Management Coordinator
Name & Title Range

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____