School Emergency Drills
Documentation Form

Type of Drill
- Fire Drill
- Tornado Drill
- Lock Down/Shelter in Place Drill

Time of Drill
- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 10/25/16  Time drill was held: 11:35 (pm/AM)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 900

Remarks: __________________________________________________________

This report is for emergency drill #3/5 for school year 16-17.

Name of person conducting drill: Chris Marana + Jon Beckman

Title of person conducting drill: Principal

Signature of person conducting drill: ____________________________

Drill Was Coordinated With:

- Emergency Management Coordinator
  Name & Title: Range
  AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: _____________________________________________

  OR

- Fire (fire chief or designee)
  Name & Title: _____________________________________________