**School Emergency Drills**

**Documentation Form**

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>X Fire Drill</td>
<td>□ Standard</td>
</tr>
<tr>
<td>□ Tornado Drill</td>
<td>□ Class Change</td>
</tr>
<tr>
<td>□ Lock Down/Shelter in Place Drill</td>
<td>□ Recess</td>
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<tr>
<td></td>
<td>□ Other Events</td>
</tr>
</tbody>
</table>

**Name of Reporting School:** Aspen Ridge School

**Date of Drill:** 5/30/18  **Time drill was held:** 2:00 pm

**Exact time required to evacuate/shelter/secure:** less than 2 mins.

**Total Participants:** 850

**Remarks:** 5th gr. was at the football field.

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This report is for emergency drill #5/5 for school year 17-18.

**Name of person conducting drill:** Chris Marana + Jon Beckman

**Title of person conducting drill:** Principal

**Signature of person conducting drill:** [Signature]

Drill was Coordinated With:

- [X] Emergency Management Coordinator
  **Name & Title:** [Name & Title]

  AND

- [ ] Law Enforcement (county sheriff or chief of police or designee or MSP)
  **Name & Title:**

  OR

- [ ] Fire (fire chief or designee)
  **Name & Title:**