# School Emergency Drills Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Fire Drill</td>
<td>✒ Standard</td>
</tr>
<tr>
<td>☐ Tornado Drill</td>
<td>☐ Class Change</td>
</tr>
<tr>
<td>☐ Lock Down/Shelter in Place Drill</td>
<td>☐ Recess</td>
</tr>
<tr>
<td></td>
<td>☐ Other Events</td>
</tr>
</tbody>
</table>

Name of Reporting School: **Aspen Ridge School**

Date of Drill: **5/25/17** Time drill was held: **8:30** (pm/am)

Exact time required to evacuate/shelter/secure: **2 minutes**

Total Participants: **950**

Remarks: ____________________________________________________________

This report is for emergency drill # **5/5** for school year **16-17**.

Name of person conducting drill: **Chris Marano / Jon Beckman**

Title of person conducting drill: **Principal**

Signature of person conducting drill: _______________

Drill Was **Coordinated With**:

- ☒ Emergency Management Coordinator
  Name & Title **Range**

  AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title _____________________________________________

  OR

- ☐ Fire (fire chief or designee)
  Name & Title _____________________________________________