## School Emergency Drills Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑️ ☐ Fire Drill</td>
<td>☐ Standard</td>
</tr>
<tr>
<td>☑️ ☑️ Tornado Drill</td>
<td>☑️ Class Change</td>
</tr>
<tr>
<td>☑️ ☑️ Lock Down/Shelter in Place Drill</td>
<td>☐ Recess</td>
</tr>
<tr>
<td>☐ ☐ Other Events</td>
<td>☐ Other Events</td>
</tr>
</tbody>
</table>

Name of Reporting School: **Aspen Ridge School**

Date of Drill: **2/14/18**  Time drill was held: **10:40** (pm/am)

Exact time required to evacuate/shelter/secure: **less than 1 minute**

Total Participants: **950**

Remarks:

This report is for emergency drill #**313** for school year **17-18**.

Name of person conducting drill: **Chas Mardia & Jon Beckman**

Title of person conducting drill: **Principal**

Signature of person conducting drill: **[Signature]**

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
  Name & Title ____________________________

  AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
  Name & Title ____________________________

  OR

- ☐ Fire (fire chief or designee)  
  Name & Title ____________________________