

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill
☐ Tornado Drill
☒ Lock Down/Shelter in Place Drill

Time of Drill

- ☒ Standard
☐ Class Change
☒ Recess
☐ Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 3-24-15 Time drill was held: 1:20 (pm/am)

Exact time required to evacuate shelter secure: 1 minute

Total Participants: 850 +

Remarks: _____

This report is for emergency drill # 3/3 for school year 14-15.

Name of person conducting drill: Chris Marana + Jon Beckman

Title of person conducting drill: Principals

Signature of person conducting drill: Chris Marana

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____