

**Minutes** of the Organizational Meeting of the Board of Education, NICE Community School District, Townships of Champion, Ely, Humboldt, Ishpeming, Tilden, and Spurr; Counties of Baraga and Marquette; and the State of Michigan held on **Monday, January 18, 2016**.

The meeting was called to order by Superintendent Bryan DeAugustine in the Media Center of Westwood High School at 6:00 PM.

Roll Call: Members Present: Kathleen Carlson, Donna Champion, Brett French, John Grove, Eric Luttinen, Wendy Pederson, Chris Roose

Members Absent: None

Administrators Present: Bryan DeAugustine

Administrators Excused: David Boase, Jon Beckman, Chris Marana, Nathan Longton, Michael Wommer

### **Election of Officers:**

The Superintendent called for nominations for Board President.

Motion by Wendy Pederson supported by Donna Champion to nominate Brett French as Board President for the 2016 year. No other nominations were made.

Motion by Donna Champion supported by Chris Roose to close nominations and cast a unanimous vote for Brett French as Board President. Motion carried.

President Brett French opened the floor for nominations of Board Vice President.

Motion by Donna Champion supported by Kathleen Carlson to nominate Eric Luttinen as Board Vice President for the 2016 year. No other nominations were made.

Motion by Donna Champion supported by Wendy Pederson to close nominations and cast a unanimous vote for Eric Luttinen as Board Vice President. Motion carried.

President Brett French opened the floor for nominations for Board Secretary.

Motion by Wendy Pederson supported by John Grove to nominate Donna Champion as Board Secretary for the 2016 year. No other nominations were made.

Motion by Chris Roose supported by Kathleen Carlson to close nominations and cast a unanimous vote for Donna Champion as Board Secretary. Motion carried.

President Brett French opened the floor for nominations of Board Treasurer.

Motion by Wendy Pederson supported by Kathleen Carlson to nominate Chris Roose as Board Treasurer for the 2016 year. No other nominations were made.

Motion by Donna Champion supported by Eric Luttinen to close nominations and cast a unanimous vote for Chris Roose as Board Treasurer. Motion carried.

**Approval of Bylaws (Section 1000 of the Policy Manual)**

Motion by Kathleen Carlson supported by John Grove to approve the bylaws which establish the district's legal status and board functions as presented. Motion carried.

**Scheduling of Regular Monthly School Board Meetings**

Motion by Eric Luttinen supported by Donna Champion to approve the 3<sup>rd</sup> Monday of each month at 6:30 PM in the WHS Media Center as the time and place for the monthly meetings of the NICE Community School District Board of Education. Motion carried.

**Discuss Ad Hoc Committees**

Motion by Donna Champion supported by John Grove to keep the committee structure as is. Motion carried.

**Designation of Depositories for School Funds**

Motion by Kathleen Carlson supported by Chris Roose to designate mBank as the depository of school funds along with Wells Fargo as an additional payroll direct deposit distribution bank.

<u>Roll Call Vote:</u>	Carlson	aye	Champion	aye	French	aye
	Grove	aye	Luttinen	aye	Pederson	aye
	Roose	aye				

Motion carried.

**Check Signature Authorizations**

Motion by Eric Luttinen supported by Wendy Pederson to designate administrators (Superintendent; Administrative Assistant for Finance, Melissa Maki; Payroll Clerk, Jody Salmi; Principals/Assistant Principals, building secretaries, and athletic director) to execute checks from respective school accounts as needed.

<u>Roll Call Vote:</u>	Carlson	aye	Champion	aye	French	aye
	Grove	aye	Luttinen	aye	Pederson	aye
	Roose	aye				

Motion carried.

**Delegation of Election Duties**

Motion by Donna Champion supported by Chris Roose to designate the Superintendent or designee to manage election duties on behalf of the Board of Education.

<u>Roll Call Vote:</u>	Carlson	aye	Champion	aye	French	aye
	Grove	aye	Luttinen	aye	Pederson	aye
	Roose	aye				

Motion carried.

**Approval of Annual Retainer Contracts**

Motion by Chris Roose supported by Wendy Pederson to retain Thrun Law Firm as the Board's attorney for the 2016 year.

<u>Roll Call Vote:</u>	Carlson	aye	Champion	aye	French	aye
	Grove	aye	Luttinen	aye	Pederson	aye
	Roose	aye				

Motion carried.

Public Comment: Jane Mariuzza spoke about her concern of the lack of security in the building offices.

Motion by Chris Roose supported by Kathleen Carlson to adjourn the Organizational meeting. Motion carried.

Meeting adjourned at 6:18 PM.

President: \_\_\_\_\_ Secretary: \_\_\_\_\_