School Emergency Drills
Documentation Form

Type of Drill
☐ Fire Drill
☒ Tornado Drill
☐ Lock Down/Shelter in Place Drill

Time of Drill
☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 3/8/18 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min.

Total Participants: 950+

Remarks:

This report is for emergency drill # 1/2 for school year 17-18.

Name of person conducting drill: Chris Marana

Title of person conducting drill: Elementary Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title ____________________________

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title ____________________________

OR

☐ Fire (fire chief or designee)
Name & Title ____________________________