

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill
 Tornado Drill
 Lock Down/Shelter in Place Drill

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 4-13-18 Time drill was held: 1:25 (pm/am)

Exact time required to evacuate shelter/secure: 1 minute

Total Participants: 950 +

Remarks: _____

This report is for emergency drill # 2/2 for school year 17-18.

Name of person conducting drill: Jon Beckman

Title of person conducting drill: MS Principal

Signature of person conducting drill: Jon Beckman

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____