

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill
☒ Tornado Drill
☐ Lock Down/Shelter in-Place Drill

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 3-10-15 Time drill was held: 10:55 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min.

Total Participants: 850 +

Remarks: _____

This report is for emergency drill # 1/2 for school year 14-15

Name of person conducting drill: Jon Beckman

Title of person conducting drill: MS Principal

Signature of person conducting drill: Jon Beckman

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____