### School Emergency Drills Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Fire Drill</td>
<td>☑ Standard</td>
</tr>
<tr>
<td>☐ Tornado Drill</td>
<td>☐ Class Change</td>
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<tr>
<td>☑ Lock Down/Shelter in Place Drill</td>
<td>☐ Recess</td>
</tr>
<tr>
<td>☐ Other Events</td>
<td>☐ Other Events</td>
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</tbody>
</table>

Name of Reporting School: Aspen Ridge School

Date of Drill: 1/29/16 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: < 1 minute

Total Participants: 850 +

Remarks:

This report is for emergency drill #2/3 for school year 15-16.

Name of person conducting drill: Chris Marana & Jan Beckman

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
  Name & Title __________________________

  AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title __________________________

  OR

- ☐ Fire (fire chief or designee)
  Name & Title __________________________