School Emergency Drills
Documentation Form

Type of Drill
- ☑ Fire Drill
- ☐ Tornado Drill
- ☐ Lock Down/Shelter in Place Drill

Time of Drill
- ☑ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: *Aspen Ridge School*

Date of Drill: 9/22/16  Time drill was held: 9:05  (pm/am)

Exact time required to evacuate/shelter/secure: 2-3 minutes

Total Participants: 900

Remarks: ____________________________________________
__________________________________________________________________________
__________________________________________________________________________

This report is for emergency drill #15 for school year 16-17.

Name of person conducting drill: *Chris Marana / Jan Beckman*

Title of person conducting drill: *Principal*

Signature of person conducting drill: _______________________

Drill Was Coordinated With:

- ☑ Emergency Management Coordinator
  Name & Title: Range
  ____________________________________________

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: ____________________________________________

OR

- ☐ Fire (fire chief or designee)
  Name & Title: ____________________________________________