School Emergency Drills
Documentation Form

Type of Drill
- ☒ Fire Drill
- ☐ Tornado Drill
- ☐ Lock Down/Shelter in Place Drill

Time of Drill
- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 9/30/16   Time drill was held: 2:30 (pm/AM)

Exact time required to evacuate/shelter/secure: 8 minutes

Total Participants: 900

Remarks:
__________________________________________________________
__________________________________________________________

This report is for emergency drill #3/5 for school year 16-17.

Name of person conducting drill: Chris Marana + Jon Beckman

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

☒ Emergency Management Coordinator
Name & Title Range

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title

OR

☐ Fire (fire chief or designee)
Name & Title