### School Emergency Drills

**Documentation Form**

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ Fire Drill</td>
<td>Standard</td>
</tr>
<tr>
<td>☑ Tornado Drill</td>
<td>☑ Standard</td>
</tr>
<tr>
<td>☑ Lock Down/Shelter in Place Drill</td>
<td>☑ Standard</td>
</tr>
<tr>
<td>☑ Class Change</td>
<td>☑ Standard</td>
</tr>
<tr>
<td>☑ Recess</td>
<td>☑ Standard</td>
</tr>
<tr>
<td>☑ Other Events</td>
<td>☑ Standard</td>
</tr>
</tbody>
</table>

Name of Reporting School: **Aspen Ridge School**

Date of Drill: **11-15-16**

Time drill was held: **1:45** (pm/am)

Exact time required to evacuate/shelter/secure: **less than 1 min**

Total Participants: **900**

Remarks: 

This report is for emergency drill #**1/3** for school year **16-17**.

Name of person conducting drill: **Chris Marana & Jon Beckman**

Title of person conducting drill: **Principal**

Signature of person conducting drill: 

Drill Was **Coordinated** With:

- Emergency Management Coordinator
  - Name & Title

  AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
  - Name & Title

  OR

- Fire (fire chief or designee)
  - Name & Title