School Emergency Drills
Documentation Form

Type of Drill
- ☑ Fire Drill
- ☐ Tornado Drill
- ☐ Lock Down/Shelter in Place Drill

Time of Drill
- ☑ Standard
- ☐ Class Charge
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Aspen Ridge School
Date of Drill: 9-24-18  Time drill was held: 10:00 (pm/am)
Exact time required to evacuate/shelter/secure:
Total Participants: 950
Remarks: Make-up drill from 9-20-18

This report is for emergency drill #1/5 for school year 18-19.
Name of person conducting drill: Chris Marana + Jon Beckman
Title of person conducting drill: Principal
Signature of person conducting drill:

Drill Was Coordinated With:
- ☑ Emergency Management Coordinator
  Name & Title: [Signature]

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title:

OR

- ☐ Fire (fire chief or designee)
  Name & Title: