## School Emergency Drills
### Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ Fire Drill</td>
<td>☑ Standard</td>
</tr>
<tr>
<td>☐ Tornado Drill</td>
<td>☐ Class Change</td>
</tr>
<tr>
<td>☐ Lock Down/Shelter in Place Drill</td>
<td>☐ Recess</td>
</tr>
<tr>
<td></td>
<td>☐ Other Events</td>
</tr>
</tbody>
</table>

Name of Reporting School: **Aspen Ridge School**

Date of Drill: **10-16-18** Time drill was held: **10:00 (am)**

Exact time required to evacuate/shelter/secure: **2 minutes**

Total Participants: **950**

Remarks: __________________________________________________________

_________________________________________________________________

This report is for emergency drill #3/5 for school year 18-19.

Name of person conducting drill: **Chris Moran**

Title of person conducting drill: **Elementary Principal**

Signature of person conducting drill: _____________________________

Drill Was Coordinated With:

☑ Emergency Management Coordinator  
  Name & Title  **(Name)**

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
  Name & Title  ____________________________________________________

OR

☐ Fire (fire chief or designee)  
  Name & Title  ____________________________________________________