School Emergency Drills
Documentation Form

Type of Drill
☒ Fire Drill
☐ Tornado Drill
☐ Lock Down/Shelter in Place Drill

Time of Drill
☒ Standard
☐ Class Change (for some)
☐ Recess
☐ Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 4-26-19  Time drill was held: 10:30  (pm/am)

Exact time required to evacuate/shelter/secure: Less than 2 minutes

Total Participants: 950

Remarks: __________________________

This report is for emergency drill #4/5 for school year 18-19.

Name of person conducting drill: Chris Marano + Jan Beckman

Title of person conducting drill: Principal

Signature of person conducting drill: __________________________

Drill Was Coordinated With:

☒ Emergency Management Coordinator
Name & Title Range

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title __________________________

OR

☐ Fire (fire chief or designee)
Name & Title __________________________