

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill
- Tornado Drill
- Lock Down/Shelter in Place Drill

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: WHS

Date of Drill: 1-14-20 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1 minute


Total Participants: Approx 360

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 2019-20

Name of person conducting drill: Cliff Fossitt

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Teresa Schwalbach

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_