

School Emergency Drills Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|--|---------------------------------------|
| <input type="checkbox"/> Fire Drill | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill | <input type="checkbox"/> Class Change |
| <input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: WESTWOOD High School

Date of Drill: 2/25/20 Time drill was held: 2:15pm (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: ~ 340

Remarks: _____

This report is for emergency drill # 324 for school year 2019-20.

Name of person conducting drill: Cliff Fossitt

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title T. Schwalbach

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____