

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill
 Tornado Drill
 Lock Down/Shelter in Place Drill

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 10/12/23 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 950

Remarks: Fire Dept. blocked exits to initiate alternate route

This report is for emergency drill # 3/5 for school year 23-24

Name of person conducting drill: Chris Marana / Griffin Lawson

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Range

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Multiple Township FD's