

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill
- Tornado Drill
- Lock Down/Shelter in Place Drill

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Aspen Ridge School 1

Date of Drill: 3/1/2024 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: _____

Remarks: _____

This report is for emergency drill # 1/2 for school year 23-24

Name of person conducting drill: Chris Marana / Griffin Lawson

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____