

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill
☐ Tornado Drill
☐ Lock Down/Shelter in Place Drill

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 9/24/25 Time drill was held: 2:30 (pm/am)

Exact time required to evacuate/shelter/secure: 2 1/2 minutes

Total Participants: 950

Remarks: Blocked off one exit

This report is for emergency drill # 2/5 for school year 25-26

Name of person conducting drill: Chris Morano + Griffin Lawson

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

☒ Emergency Management Coordinator
Name & Title Range

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

☐ Fire (fire chief or designee)
Name & Title _____