

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill
☐ Tornado Drill
☐ Lock Down/Shelter in Place Drill

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of Reporting School: Aspen Ridge School

Date of Drill: 10/9/25 Time drill was held: 10:00 (pm/am) (am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 950

Remarks: Collaborated with fire depts. Part of fire prevention

This report is for emergency drill # 3/5 for school year 25-26

Name of person conducting drill: Chris Marana

Title of person conducting drill: Elementary Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

☒ Emergency Management Coordinator
Name & Title Range

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

☒ Fire (fire chief or designee)
Name & Title Ish Tup, Humboldt, Champion, & Midigame Spur